



Jackie Rose
Director

Donna Gillesby
Deputy Director

**Ventura County Animal Services Commission
Regular Commission Meeting
Meeting Minutes November 6, 2023**

1. Call to Order at 9:00 a.m.

2. Roll Call:

Members Present: Matt LaVere, County of Ventura Board of Supervisors; Dee Dee Cavanaugh, City of Simi Valley; Liz Campos, City of Ventura; Rene Delgado, City of Moorpark; Tony Trembley, City of Camarillo; John Zaragoza, City of Oxnard.

Members Absent: Mark Austin, City of Fillmore; Suza Francina, City of Ojai; Steven Gama, City of Port Hueneme.

VCAS Staff present: Jackie Rose – Director of Animal Services; Donna Gillesby – Deputy Director of Animal Services, and Sandra Ropes – Animal Services.

3. Pledge of Allegiance led by Supervisor Matt LaVere.

4. Review/Reordering of the Agenda: None.

5. Consent Calendar

A. Consider approval of the minutes of the regular Ventura County Animal Services Commission meeting of May 18, 2023

RECOMMENDATION: Approve minutes of the regular Ventura County Animal Services Commission meeting of May 18, 2023.

Motion Made by Commissioner Tony Tremble 2nd by Commissioner Dee Dee Cavanaugh

Roll Call vote: 6 – YES, 0 – NO, 0 – ABSTAIN

6. Presentation, Proclamations, and Commendations: NONE.

7. Public Comments:

Public Comment by Zachary Rosen.

Public Comment by Kathy Uslan.

8. Business Items:

A. Approve VCAS Commission Meeting Dates for 2024

VCAS Staff: Jackie Rose, Director

Action Taken: Motion to Approve 2024 VCAS Commission Meeting Dates made by Commissioner John Zaragoza and seconded by Commissioner Liz Campos.

Roll Call vote: 6 – YES, 0 – NO, 0 – ABSTAIN

B. Receive Presentation on Docupet Licensing Program

VCAS Staff: Jackie Rose, Director

Action Taken: Presentation on Docupet Licensing Program received.

C. Receive Update on New Animal Services Shelter

VCAS Staff: Jackie Rose, Director

Action Taken: Update on New Animal Services Shelter received.

9. Director's Report

1. Clear the Shelter Event

* 116 Animals Adopted

2. Shelter Capacity

* Intake:

Stray Dogs = 17% Increase

Stray Cats = 15% Increase

* Adoptions:

Dogs = 24% Increase

Cats = 12.5% Increase

* Adoption Returns:

Dogs = 40% Increase—Due to Behavioral Issues

3. Volunteer Program Enhancements – The handbook has been revised. There are 350 active volunteers.

4. Spay/Neuter City Ordinances – Director Rose reminded the cities that VCAS is willing to make a presentation at their respective cities to aid in passing a Spay/Neuter Ordinance.

5. Emergency Disaster Preparedness and Response

6. Upcoming Events:

* Santa Paws – December 2nd at Camarillo Shelter

10. Commissioner Comments:

A. Commissioner Zaragoza requested that VCAS Staff address the two public speakers' concerns after the meeting.

B. Commissioner Trembley requested that an agenda item discussing request for Board of Supervisors to assign an Independent Audit of VCAS' Policies and Procedures.

11. Adjournment: Meeting adjourned at 10:20 a.m.

Next meeting schedule for: Thursday, February 15, 2024, 9:00 a.m.