



COMMISSION MEETING AGENDA

Regular Commission Meeting

November 18, 2021, 9:00 a.m. to 10:30 a.m.

Ventura County Animal Services
600 Aviation Drive
Camarillo, CA 93010
www.vcas.us

Chair: Carmen Ramirez, County of Ventura

Vice-Chair: Suza Francina, City of Ojai

Commissioners: Susan Santangelo, City of Camarillo; Diane McCall, City of Fillmore; Chris Enegren, City of Moorpark; John Zaragoza, City of Oxnard; Steven Gama, City of Port Hueneme; Dee Dee Cavanaugh, City of Simi Valley; Jeanette Sanchez-Palacios, City of Ventura

VCAS Staff: Jackie Rose, Director of Animal Services; Donna Gillesby, Deputy Director of Animal Services; Phil Rarick, Administrative Services Director; Monica Rodriguez, Supervising Accounting Tech; Randy Friedman, Marketing Manager; Bryan Bray, Field Services Manager; Kim Flavin, Animal Care Manager; Carla Faulkner, Client Services Manager; Sandra Ropes, Recording Secretary

IN ACCORDANCE WITH GOVERNMENT CODE SECTION 54953(e)(1)(A) AND IN RESPONSE TO THE DECLARED STATE AND LOCAL EMERGENCIES DUE TO THE NOVEL CORONAVIRUS AND LOCAL HEALTH OFFICER RECOMMENDATION REGARDING SOCIAL DISTANCING, THE VENTURA COUNTY ANIMAL SERVICES' CONFERENCE ROOM IS CURRENTLY CLOSED TO THE PUBLIC. THE VCAS COMMISSION IS HOLDING MEETINGS ELECTRONICALLY WHICH ARE ACCESSIBLE ONLINE AT WWW.VCAS.US/VCAS-COMMISSION.

TO FIND OUT HOW YOU MAY PROVIDE PUBLIC COMMENT, PLEASE REFER TO THE INSTRUCTIONS BELOW OR AT WWW.VCAS.US/VCAS-COMMISSION.

Persons who require accommodation for any audio, visual or other disability in order to review an agenda, or to participate in a meeting of the VCAS Commission per the American Disabilities Act (ADA), may obtain assistance by requesting such accommodation in writing addressed to the VCAS Commission Recording Secretary, 600 Aviation Drive, Camarillo, CA 93010 or telephonically by calling (805) 388-4358. Any such request for accommodation should be made at least 48 hours prior to the scheduled meeting for which assistance is requested.

All agenda reports and supporting data, including those filed in accordance with Government Code Section 54957.5 (b) (1) and (2) are available from the Recording Secretary of the VCAS Commission, 600 Aviation Drive, Camarillo, CA. The same materials will be available and attached with each associated agenda item, when received, at the following website: www.vcas.us/vcas-commission.

Welcome to the Meeting of the Ventura County Animal Services (VCAS) Commission. The following information is provided to help you understand, follow, and participate in the Commission meeting:

Observe the VCAS Commission meetings streaming live at:
www.youtube.com/VCAAnimalServices.

Documents including staff materials, comment emails and letters, photos, etc., distributed to the VCAS Commission regarding any agenda item during an open session or after the meeting concluded, are posted online and made available for public inspection at www.vcas.us/vcas-commission.

County staff attempts to redact personal contact information, other than the name, identified in written public comments before posting online but cannot guarantee all information will be redacted. Since these documents are public records and subject to disclosure, an unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information you do not want made public. The following information is provided to help with understanding on how to follow and participate in the Commission meeting electronically.

Public Comments – Public comment is the opportunity for members of the public to participate in meetings by addressing the VCAS Commission in connection with one or more agenda or non-agenda items on subjects that are within subject matter jurisdiction of the VCAS Commission. Public comments may be provided using one of the following options:

Email or Mail Public Comment in Advance of the Meeting

If you wish to make a comment on a specific agenda item by email or mail, please submit your comment via email by 12:00 p.m. on the day prior to the Commission meeting. Please submit your comment to the Recording Secretary at sandra.ropes@ventura.org or mail to:

Ventura County Animal Services
Sandra Ropes, Recording Secretary
600 Aviation Drive
Camarillo, CA 93010

Please indicate in the Subject Line the Agenda item number (e.g., Item No. 9) on which you are commenting. Your email will be distributed to the VCAS Commission and placed into the item's record of the Commission meeting.

Video Public Comment using Zoom

If you would like to provide a verbal comment via video during the meeting, receive Zoom credentials by registering at:

https://us06web.zoom.us/webinar/register/WN_1_9CPPdqTE6W_iMSbtsB0Q.

We encourage you to register in advance of the meeting to ensure that you receive the Zoom credentials prior to the item being heard. Registration is open. Requests to make live public comment on an agenda item will be accepted until the public comment period for each agenda item is complete. If you wish to make comments, you must be connected to the meeting via Zoom **prior to the close of the public comment period.**

Please review the Zoom instructions on the registration page to help ensure there are no technical difficulties during your comments and help you understand public comment procedures using Zoom.

Call-in Public Comment using Zoom

If you would like to provide a verbal comment via telephone during the meeting, receive Zoom call-in credentials by registering at:

https://us06web.zoom.us/webinar/register/WN_1_9CPPdqTE6W_iMSbtsB0Q.

We encourage you to register in advance of the meeting to ensure that you receive the call-in credentials prior to the item being heard. Registration is open. Requests to make live public comment on an agenda item will be accepted until the public comment period for each agenda item is complete. If you wish to make comments, you must be called into the meeting **prior to the close of the public comment period.**

Please review the Zoom instructions on the registration page to help ensure there are no technical difficulties during your comments and help you understand public comment procedures using Zoom.

REMINDER: In order to minimize distractions during public meetings, all personal communication devices should be turned off or put in a non-audible mode.

Public Participation Options and Instructions

- Observe the meeting streamed live at www.YouTube.com/VCAAnimalServices
- Submit written Comments by E-Mail to Sandra.ropes@ventura.org
- Participate *and* Provide Public Comments via Zoom:

WEBSITE: www.zoom.us/join

MEETING ID: 885 7130 4474

MEETING PASSCODE: 539449

or tap/click this link to join the meeting:

<https://us06web.zoom.us/j/88571304474?pwd=RjVTenVjeTdCOEdxczVUVTJXLzRTdz09>

- Participate and Provide Public Comment via Telephone:
 - ✓ Dial 1 **(253) 215-8782**
 - ✓ Enter the Meeting ID of **885 7130 4474** followed by **#** when prompted.
 - ✓ Press **#** to skip the Participant ID when prompted, as you do not have Participant ID.
 - ✓ Enter the Meeting Password of **539449** followed by **#** when prompted.

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. REVIEW/ REORDERING OF THE AGENDA

5. CONSENT CALENDAR *Roll Call vote on items indicated.*

All items on the consent calendar are expected to be non-controversial and will be enacted by one motion. There will be no separate discussion of these items. If discussion is required, that item will be removed from the Consent Calendar. Items removed from the Consent Calendar will be discussed after the balance of the Consent Calendar has been approved and before the beginning of Business Items. The Consent Calendar will be voted on and approved by roll call vote.

A. Consider approval of the minutes of the regular Ventura County Animal Services Commission meeting of May 13, 2021

RECOMMENDATION: Approve minutes of the regular Ventura County Animal Services Commission meeting of May 13, 2021.

B. Consider approval of the minutes of the Special Ventura County Animal Services Commission meeting of September 8, 2021

RECOMMENDATION: Approve minutes of the Special Ventura County Animal Services Commission meeting of September 8, 2021.

6. PRESENTATIONS, PROCLAMATIONS AND COMMENDATIONS *5 minutes*

7. PUBLIC COMMENTS *15 minutes*

Citizen presentations regarding VCAS related matters NOT appearing on this agenda. (See Guidelines above)

8. BUSINESS ITEMS *60 minutes*

A. Receive Presentation on the Brown Act
County Staff: Jeffrey Barnes, County Counsel's Office

RECOMMENDATION: Receive Presentation.
Time allotted: 30 minutes

B. Approve Revisions to the VCAS Commission Bylaws
VCAS Staff: Jackie Rose, Director

RECOMMENDATION: Approve Revisions.
Time allotted: 15 minutes

C. Approve VCAS Commission Meeting Dates for 2022
VCAS Staff: Jackie Rose, Director
City Staff: N/A

RECOMMENDATION: Approve VCAS Commission Meeting Dates.
Time allotted: 5 minutes

- D. Approve Quarterly Resolution Process Regarding Assembly Bill 361
VCAS Staff: Jackie Rose, Director

RECOMMENDATION: Approve Process.
Time allotted: 5 minutes

- E. Receive Update on New Animal Services Shelter
VCAS Staff: Jackie Rose, Director

RECOMMENDATION: Receive update.
Time allotted: 5 minutes

9. DIRECTOR'S REPORT 10 *minutes*

10. COMMISSIONER COMMENTS 5 *minutes*

11. ADJOURNMENT - Next meeting: Thursday, February 10, 2022, at 9:00 a.m.



Jackie Rose
Director

Donna Gillesby
Deputy Director

**Ventura County Animal Services Commission
Regular Meeting
Meeting Minutes May 13, 2021**

1. Call to Order at 9:04 a.m.

2. Roll Call:

Members Present: Supervisor Carmen Ramirez – County of Ventura Board of Supervisors; Commissioner Susan Santangelo – City of Camarillo; Commissioner Suza Francina – City of Ojai; Commissioner John Zaragoza - City of Oxnard; and Commissioner DeeDee Cavanaugh – City of Simi Valley.

Absent: Commissioner Diane McCall – City of Fillmore; Commissioner Chris Enegren – City of Moorpark; Commissioner Steven Gama – City of Port Hueneme; Commissioner Jeanette Sanchez-Palacios – City of San Buenaventura.

Staff present: Jackie Rose – Director of Animal Services; Donna Gillesby, Phil Rarick, Monica Rodriguez, Randy Friedman, Bryan Bray, Carla Faulkner, Sandra Ropes – Animal Services; Tina Wang – County of Ventura, CEO's Office; Roger Pichardo – City of Camarillo; Shaun Kroes – City of Moorpark; Edith Villalobos – City of Oxnard; Mara Malch, Jennifer Del Toro – City of Simi Valley; Andrea Mackey – City of Ojai.

3. Pledge of Allegiance

4. Review/Reordering of the Agenda: None.

5. Consent Calendar:

A. Consider approval of the minutes of the regular Ventura County Animal Services Commission meeting of February 11, 2021

ACTION TAKEN: Motion to approve minutes for February 11, 2021, brought by Commissioner Zaragoza and second by Commissioner Cavanaugh. Motion passes by Roll Call vote.

6. Presentations, Proclamations and Commendations. None.

7. Public Comments: None.

8. Business Items:

A. Receive Update on New Animal Services New Shelter

VCAS Staff: Jackie Rose, Director

ACTION TAKEN: Update received. Commissioner Francina requested that an email be sent out to all Commissioners that were not present at today's meeting asking for help on finding a new location for the Camarillo shelter.

B. Receive Presentation: Animal Services Foundation of Ventura County

VCAS Staff: Jackie Rose, Director

ACTION TAKEN: Presentation received.

9. **Director's Report:**

- a. Several Shelter/Animal Care Services at VCAS have begun transition to re-opening status following County and State guidelines. It is anticipated that the Camarillo facility will be fully open for all services by June 29, 2021. It is anticipated that the Simi Valley facility will re-open by July 6, 2021.
- b. Spay/Neuter Enforcement Notification letters have been sent out to dog owners in the participating areas. VCAS has provided a web-based toolkit of general spay/neuter promotional materials to all city staff for public distribution.
- c. VCAS has recently been awarded four (4) different grants. Among these are two from the PETCO Foundation (Petco Love) for \$27,500 and \$25,000, and two from the California Department of Food and Agriculture in the amounts of \$23,500 and \$7,500.
- d. VCAS has launched an agency-wide initiative to improve customer service for internal and external customers, entitled "Be Kind, Be Helpful, Be Awesome".
- e. VCAS has received a 32 ft trailer from Public Health. VCAS will refurbish this trailer to become our Emergency/Disaster Command Post.

10. **Commissioner Comments:**

- a. Supervisor Ramirez share that she received an email asking about VCAS' discontinuation of the euthanasia services to the public. Jackie replied that this was only temporary due to COVID restrictions and that we anticipated restarting this service on May 24, 2021.
- b. Supervisor Ramirez commented that she is looking forward to the entire County and State fully opening. She reminded all to remain safe and vigilant.
- c. Commissioner Francina requested that the link of the VCAS Volunteer Awards be sent out to all Commissioners and City Staff.
- d. Commissioner Zaragoza advised that County Board of Supervisors & City Councils will be "dark" around the time of the next schedule Commission meeting. He will be out of town and not available for the August Commission meeting.

11. **Adjournment:** Meeting adjourned at 10:13 a.m.

Next meeting schedule for: Thursday, August 12, 2021, 9:00 a.m.



Jackie Rose
Director

Donna Gillesby
Deputy Director

**Ventura County Animal Services Commission
Special Commission Meeting
Meeting Minutes September 8, 2021**

1. Call to Order at 11:02 a.m.

2. Roll Call:

Members Present: Supervisor Carmen Ramirez – County of Ventura Board of Supervisors; Commissioner Susan Santangelo – City of Camarillo; Commissioner Chris Enegren – City of Moorpark; Commissioner Suza Francina – City of Ojai; Commissioner John Zaragoza - City of Oxnard; and Commissioner DeeDee Cavanaugh – City of Simi Valley.

Absent: Commissioner Diane McCall – City of Fillmore; Commissioner Steven Gama – City of Port Hueneme; Commissioner Jeanette Sanchez-Palacios – City of San Buenaventura.

Staff present: Jackie Rose – Director of Animal Services; Donna Gillesby, Randy Friedman, and Sandra Ropes – Animal Services; Asad Baig – County of Ventura, CEO’s Office; Cruz Benites – County of Ventura, Board of Supervisor’s Office; Yvonne Gonzales – City of Port Hueneme; Roger Pichardo – City of Camarillo; Mark Westerline – City of Moorpark; Edith Villalobos, Commander Alex Arnett – City of Oxnard; Mara Malch – City of Simi Valley; Erika Herrera – City of Fillmore.

3. Pledge of Allegiance

4. Business Items:

- A. Receive Presentation on Community Cats
VCAS Staff: Jackie Rose, Director
Guest Presenter: Dr. Kate Hurley

RECOMMENDATION: Presentation received.
Time Allotted: 60 minutes

5. Public Comments: None

6. Adjournment: Meeting adjourned at 12:27 p.m.

Ventura County
Animal Services Commission

By-Laws

Article 1 Name: This Commission shall be known as the Ventura County Animal Services Commission.

Article 2 Object: To serve as an executive ~~policy~~-level Commission regarding contract Animal Services to the cities of Ventura County, and the Ventura County Board of Supervisors and to make recommendations to the Animal Services Director and the Ventura County Board of Supervisors regarding Animal Services policies, programs and service levels.

Additionally, to facilitate communication and collaboration among the County and contract cities on Animal Services issues, including such matters as city and County ordinances and services, and the support of or opposition to State legislation.

Article 3 Officers: The Commission shall elect from its members, a Chair and Vice-Chair to serve for one year. The election shall be held at the first meeting after ~~after~~ January 1st each year. Elections for unfilled officer terms shall be held at the next regularly scheduled meeting.

A Recording Secretary shall be provided by Animal Services.

The Animal Services staff and designated city representation shall provide staff support to the Commission.

Article 4 Membership: The Commission shall consist of one member appointed from the Board of Supervisors and one from the City Council of each of the participating incorporated cities. An alternate member appointed by the Board of Supervisors, and an alternate member appointed by the City Council of each of the participating incorporated cities, may appear on behalf of a regular member (with full authority) when the regular member is absent.

Each member, and alternate member, shall serve at the pleasure of the authority making his/her appointment.

Article 5 Duties of the Chair: It shall be the duty of the chair to preside at all meetings of the Commission, sign all documents of an official character pertaining to the Commission and appoint all subcommittees unless otherwise ordered. The chair shall be a voting member. The chair shall enforce the observance of the by-laws and to decide on all disputed points of order. The chair shall attempt to preserve a quorum when members request permission to depart before adjournment of the meeting.

The chair shall have the power to call special meetings. Business at special meetings shall be limited to the subject mentioned in the call.

Article 6 Duties of the Vice-Chair: It shall be the duty of the vice-chair to act in the absence or disability of the chair or when requested by the chair.

Article 7 Quorum: The quorum shall consist of more than 50% of the membership of the Commission.

Article 8 Subcommittee: All subcommittees shall be appointed during the course of a regular or special meeting. All members shall have the right to report on any issues referred to that subcommittee.

Article 9 Expenses: The members of the Commission shall recommend a per diem allowance for approval by the Board of Supervisors.

Article 10: Neglect of Duty: Should any member of the Commission be absent from two successive regular meetings, unless excused by the chair, the appointing authority may be asked to replace the member.

Article 11 Meetings: The regular meetings of this Commission shall be held quarterly on the second Thursday of that month. The place and time shall be specified in the notice send to the members by the Recording Secretary. (Amended 10/11/79)

Article 12 Meeting Agenda: The meeting agenda shall be drafted by the Director and Recording Secretary and sent to the Chair at least seven (7) calendar days prior to the scheduled meeting for approval. The agenda shall be sent to the members at least seventy-two (72) hours prior to the meeting and posted publicly at the same time as it is sent to members.

All members shall submit items to be considered for placement on the agenda to the Recording Secretary at least ten (10) calendar days prior to the scheduled meeting. Final approval for placement of an item on the agenda, other than the compilation of "Public Information/Correspondence Received" discussed in Article 14, shall be determined by the Chair.

Article 132 Rules of Order: The chair having called the meeting to order shall conduct business as follows: (1) Roll Call; (2) Pledge of Allegiance; (3) Review/Reordering of the Agenda; (4) Consent Agenda/Approval of; (5) Presentations, Proclamations, and Commendations; (6) Public Comments; (7) Business Items; (8) Director's Report; (9) Subcommittee Reports; (10) Commissioner Comments; (11) Adjournment.

Rules of Order: The chair having called the meeting to order shall conduct business as follows: (1) Roll Call; (2) Approval of; (3) Subcommittee Reports; (4) Continued Business; (5) New Business; (6) Adjournment.

The usual rules of parliamentary procedure as used by the Ventura eCounty Board of Supervisors/City Council will be used as a guide in conduct of meetings.

No fiscal or policy decisions shall be adopted unless a majority of the Commission members concur.

~~Article 13 By Laws: By laws shall be reviewed no less than every two years. The official by laws shall be distributed to all committee members and a copy shall be filed with the Clerk of the Board of Supervisors and the Clerk of each city. All propositions to repeal or amend any part of these by laws shall be in writing stating the reason why the change should be adopted. Such changes can be~~

~~recommended only at a regular meeting with a quorum of the Commission members present and voting in the affirmative. All changes in by-laws will be forwarded to the Board of Supervisors and City Councils for information. (Amended 2/14/1980)~~

Article 14 Dissemination of Information by Members:

To preserve adherence to the Brown Act, any member wishing to distribute information to other members related to Ventura County Animal Services and/or general information related to the animal welfare field shall send such to the Recording Secretary who will note receipt of such informational materials on the next agenda as "Public Information/Correspondence Received," make such information available to the public with the posting of the agenda, and distribute such informational materials to all members with the agenda. A member shall not distribute any such information directly to other members.

Article 153 By-Laws: By-laws shall be reviewed no less than every two years. The official by-laws shall be distributed to all committee members and a copy shall be filed with the Clerk of the Board of Supervisors and the Clerk of each city. All propositions to repeal or amend any part of these by-laws shall be in writing stating the reason why the change should be adopted. Such changes can be recommended only at a regular meeting with a quorum of the Commission members present and voting in the affirmative. All changes in by-laws will be forwarded to the Board of Supervisors and City Councils for information. (Amended 2/14/1980)

Article 164 Dissolution: This Commission shall remain in operation until such time as the County Animal Services no longer extends its services to contract cities.

Approved by the Animal Regulation Commission May 31, 1979.

Amended by the Animal Regulation Commission October 11, 1979.

Approved and Amended by the Animal Regulation Commission
February 14, 1980.

Approved and Amended by the Animal Regulation Commission October 8, 2009.

Approved and Amended by the Animal Services Commission January 2013.

Approved and Amended by the Animal Services Commission December 2016.

Approved and Amended by the Animal Services Commission February 14, 2019.



MEMORANDUM

To: Animal Services Commissioners
Fr: Jackie Rose, VCAS Director
Date: November 18, 2021
Re: Proposed Changes to By-Laws

Upon reviewing the current Commission By-Laws, I realized that we did not complete the required two (2) year review last year. As such, we will need to review the by-laws at our next meeting. I believe that some minor changes would be beneficial and will be presenting this information for further discussion at our next meeting.

Below is a brief outline of the proposed changes and reasons for such:

1. Article 2—Remove the term “policy” and replace with “executive”.
 - The term policy is misleading as the Commission has historically, and continues to be, recognized as an advisory and informational body to support VCAS and ensure open communication and planning between VCAS, the contracted cities and unincorporated areas. The Commission does not develop and/or direct organizational and operational policies but does provide invaluable input and guidance regarding services provided to the contracted cities and unincorporated Ventura County.
2. Article 11—Insert “Recording” Secretary
 - To provide clarification of the designated VCAS staff member and align with Article 3.
3. Article 12--Meeting Agenda
 - This is a proposed new section to provide clarification and timelines for development and distribution of the meeting agenda.
4. Article 13—Rules of Order
 - To align by-laws with currently used and accepted agenda format.
5. Article 14—Dissemination of Information by Members
 - This is a proposed new section to establish guidelines to ensure adherence to the Brown Act.
6. Article 15—By-Laws
 - To extend the by-laws review from up to two (2) years to five (5) years. The two (2) year requirement seems to be overly burdensome and not necessary. Any member can propose that the bylaws be reviewed sooner if an unexpected issue arises and that item would be placed on the agenda if the Chair approves.



Jackie Rose
Director

Donna Gillesby
Deputy Director

Ventura County Animal Services Commission 2022 Meeting Dates

Thursday, February 10, 2022 at 9:00 a.m.
Thursday, May 12, 2022 at 9:00 a.m.
Thursday, August 11, 2022 at 9:00 a.m.
Thursday, November 10, 2022 at 9:00 a.m.

City Staff 2022 Meeting Dates

Thursday, February 3, 2022 at 9:00 a.m.
Thursday, May 5, 2022 at 9:00 a.m.
Thursday, August 4, 2022 at 9:00 a.m.
Thursday, November 3, 2022 at 9:00 a.m.

RESOLUTION NO. _____

**RESOLUTION OF THE VENTURA COUNTY ANIMAL SERVICES COMMISSION
AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE VENTURA
COUNTY ANIMAL SERVICES COMMISSION FOR A 30-DAY PERIOD
PURSUANT TO GOVERNMENT CODE SECTION 54953, SUBDIVISION (e), OF
THE RALPH M. BROWN ACT; AND ADOPTING BY REFERENCE FUTURE
RESOLUTIONS OF THE VENTURA COUNTY BOARD OF SUPERVISORS RE-
AUTHORIZING REMOTE TELECONFERENCE MEETINGS FOR A 30-DAY
PERIOD PURSUANT TO GOVERNMENT CODE SECTION 54953,
SUBDIVISION (e), OF THE RALPH M. BROWN ACT**

WHEREAS, the County of Ventura (“County”) is committed to preserving and nurturing public access and participation in meetings of the Ventura County Animal Services Commission (“VCAS Commission”);

WHEREAS, Government Code section 54953, subdivision (e), of the Brown Act, authorizes the legislative body of a local agency to use remote teleconferencing in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953, subdivision (b)(3), subject to the existence of certain conditions;

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558;

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing;

WHEREAS, such conditions now exist in Ventura County, specifically, Governor Gavin Newsom declared a state of emergency in response to the COVID-19 pandemic on March 4, 2020 (“State of Emergency”);

WHEREAS, on September 21, 2021, Dr. Robert Levin, Ventura County Health Officer, issued a recommendation to continue practicing social distancing measures throughout Ventura County communities, including to continue to implement 100 percent remote meetings of all legislative bodies in Ventura County, to prevent and minimize the spread of COVID-19 (“Recommendation to Promote Social Distancing”);

WHEREAS, the VCAS Commission does hereby find that it has reconsidered the circumstances of the State of Emergency, the State of Emergency remains active and continues to directly impact the ability of its members and attendees to meet safely in person, and that the Ventura County Health Officer, Dr. Robert Levin, continues to recommend measures to promote social distancing to minimize the spread of COVID-19

including that all legislative bodies in Ventura County continue to meet remotely, as further explained in his Recommendation to Promote Social Distancing, which has not been rescinded and remains in effect;

WHEREAS, the VCAS Commission does hereby find that it shall conduct its meetings without compliance with Government Code section 54953, subdivision (b)(3), as authorized by subdivision (e), of Government Code section 54953, and that the VCAS Commission shall comply with the requirements set forth in Government Code section 54953, subdivision (e)(2);

WHEREAS, as a condition of extending the use of remote teleconference meetings pursuant to Government Codes section 54953, subdivision (e), the VCAS Commission must reconsider the circumstances of the state of emergency that exists, and the VCAS Commission has done so;

WHEREAS, the VCAS Commission does hereby find that because the territorial jurisdiction of the VCAS Commission is identical to that of the Ventura County Board of Supervisors, any future findings made by the Ventura County Board of Supervisors reconsidering the circumstances of the State of Emergency and finding the need to continue to meet remotely in compliance with requirements set forth in Government Code section 54953, subdivision (e)(2), would also apply to the facts and circumstances regarding teleconference meetings to be held by the VCAS Commission; and

WHEREAS, the VCAS Commission meets on a quarterly basis, and between the dates when the VCAS Commission's quarterly meetings are held, the VCAS Commission considers it appropriate to adopt by reference, effective upon the date of adoption by the Ventura County Board of Supervisors, the future resolutions of the Ventura County Board of Supervisors, reconsidering the circumstances of the State of Emergency, and finding that the State of Emergency remains active and continues to directly impact the ability of its members and attendees to meet safely in person, and that the Ventura County Health Officer, Dr. Robert Levin, continues to recommend measures to promote social distancing to minimize the spread of COVID-19 including that all legislative bodies in Ventura County continue to meet remotely, as further explained in the Recommendation to Promote Social Distancing, which has not been rescinded, and which remains in effect;

NOW, THEREFORE, BE IT RESOLVED, by the VCAS Commission as follows:

Section 1. The foregoing recitals are true and correct.

Section 2. Staff supporting the VCAS Commission are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including conducting open and public meetings of the VCAS Commission in accordance with Government Code section 54953, subdivision (e), and other applicable provisions of the Brown Act.

Section 3. This Resolution shall take effect immediately upon its adoption and shall

be effective until the VCAS Commission adopts a subsequent resolution in accordance with Government Code section 54953, subdivision (e)(3), to extend the time during which the VCAS Commission may continue to teleconference without compliance with Government Code section 54953, subdivision (b)(3).

Section 4. The VCAS Commission hereby adopts by reference each future resolution of the Ventura County Board of Supervisors, adopted in accordance with Government Code section 54953, subdivision (e)(3), to extend the time during which the Ventura County Board of Supervisors may continue to teleconference without compliance with Government Code section 54953, subdivision (b)(3), as of the date of its adoption, finding that by virtue of the Ventura County Board of Supervisors' adoption of such a resolution, the VCAS Commission has also reconsidered the circumstances of the State of Emergency, the State of Emergency remains active and continues to directly impact the ability of its members and attendees to meet safely in person, and that the Ventura County Health Officer Dr. Robert Levin, continues to recommend measures to promote social distancing to minimize the spread of COVID-19 including that all legislative bodies in Ventura County continue to meet remotely, as further explained in his Recommendation to Promote Social Distancing, which has not been rescinded, and remains in effect.

Section 5. In addition to adopting by reference each future resolution of the Ventura County Board of Supervisors regarding teleconferencing as described in Section 4 above, the VCAS Commission shall also reconsider the circumstances of the State of Emergency at each of its quarterly meetings.

Upon motion of _____, seconded by _____, and duly carried, the VCAS Commission hereby adopts this resolution on ____ day of _____, 2021.

Chair
VCAS Commission

ATTEST:

By: _____

Jackie Rose
Director

Donna Gillesby
Deputy Director



To: Ventura County Animal Services Commissioners
From: Jackie Rose, Director of Animal Services
Date: November 18, 2021
Subject: Director's Report

1. COVID-19 Service Updates

Shelter/Animal Care Services:

- The Camarillo Shelter was fully re-opened on June 10, 2021.
- The Simi Shelter was fully re-opened on October 19, 2021.
- All services are being provided including nuisance hearings.

2. Update—Ordinance Revision

- Revisions were approved by the BOS on October 19, 2021
- Become effective as of November 19, 2021
- Built in transition period for implementation of Citation Model (barking dogs) thru Une 2021.
- Will be re-drafting Service Agreement and SLR to reflect ordinance revisions
- Encourage cities to adopt our revised language

3. Veterinarian Position Update

- Addition position for Veterinarian approved by BOD on 10/19/21
 - New Veterinarian--Hired
- Vacant Managing Veterinarian—Offer extended---Tentative Start Date = 12/13/21