



Tara Diller
Director

Donna Gillesby
Deputy Director

**Ventura County Animal Services Commission
Regular Meeting
Meeting Minutes September 8, 2016**

1. Call to Order at 9:13 a.m.

2. Roll Call

Members Present: Supervisor Steve Bennett – County of Ventura, Board of Supervisors; Commissioner Kevin Kildee – City of Camarillo; Commissioner Jonathan Sharkey – City of Port Hueneme Alternate; Commissioner James Monahan – City of San Buenaventura; Commissioner Janice Parvin – City of Moorpark.

Absent: Commissioner Carmen Ramirez – City of Oxnard; Commissioner Glenn Becerra – City of Simi Valley; Commissioner Diane McCall – City of Fillmore; and Commissioner Betsy Clapp – City of Ojai.

Staff present: Dave Dickey – Ventura Police Department; Roger Wang – City of Ventura; Robert Bravo – County of Ventura CEO's office; Roger Pichardo – City of Camarillo; Sommer Barwick – City of Simi Valley; Tamah Figg – City of Port Hueneme; Jessica Sandifer – City of Moorpark; Tara Diller - Monica Rodriguez – Animal Services; Randy Freidman – Animal Services; Sandra Ropes – Animal Services.

3. Flag Salute

4. Approval of Minutes: Minutes from the Meeting of the Ventura County Animal Services' Commission held September 8, 2016.

Motion: Approve Minutes – Moved minutes by Kevin Kildee, seconded by James Monahan.

5. Public Comments: (None)

6. Continued Business:

- a. Animal Services Contracts – There was a discussion about the contracts and policies. Staff was instructed to also place matter on every agenda. Tara Diller advised that Monica Rodriguez and Bryan Bray will be the contacts for questions on billing. Supervisor Bennett requested that city staff and VCAS staff should get together to discuss the cost of “No-Kill” in detail next year. No motion necessary.

- b. VCAS Commission By-Laws – Staff was instructed to also place matter on every agenda. There was a brief discussion regarding the VCAS Commission Chair. No motion necessary.
- c. 16/17 Animal Services Budget Updates - Director Tara Diller provided a brief overview of the 15/16 final budget and 16/17 adopted budget.

7. New Business

- a. Commission Meetings Attendance – Chart was provided to Commissioners showing attendance record of Commissioners and City Staff. It was requested that chart be made easier to read.
- b. VCAS Commission Meeting Schedule – Dates were set for the 2017 Commission meetings. Dates were approved. No motion needed.
- c. Updates from Cities – What Cities have done to contribute to VCAS' efforts – Staff was instructed to place this item on every agenda for discussion. This item shall serve as an opportunity for the City staff to share what they are doing in their respective cities to help VCAS' efforts.
- d. Media Updates – Media/Marketing Manager, Randy Friedman, gave an update on how VCAS uses multimedia pages to reach our communities.

8. Director's report

Director Tara Diller gave brief report on the happenings at VCAS.

9. Commissioner Comments

Commissioners shared announcements of items of interest to the Commission.

10. Adjournment: Meeting adjourned at 11:00 a.m.

Next meeting is Thursday, December 8, 2016.